

Hands-On Lab Student Guide

During a Training Class:

Connecting to a computer:

- If students can choose the computer to use, On the Hands-on Lab panel, select the computer to which they want to connect.
- Select Connect
- The Hands-on Lab Manager window is available from the Session Controls Panel on your desktop.
- You can also control the remote computer using the Sharing menu.

To transfer control of mouse to another student

- In the Hands-on Lab Manager window select the name of the student you want to transfer control. Select the Pass Control icon if they have a green icon. Control cannot be passed to a student with a gray icon.

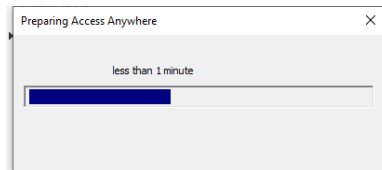
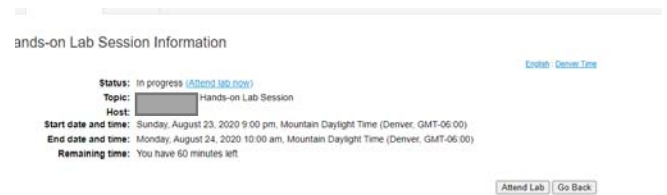
Leaving a computer:

- Always **Sign Out** of the Computer before leaving the lab.
- On the **Sharing** menu, select **Leave Hands-on Lab**.
- To disconnect from your remote computer, on the Session Controls Panel, select **Return to Main Window > Disconnect from Computer**.

Using Cisco Hands-On Labs Open Labs

Locate email from teacher; click on Join WebEx Lab link in email

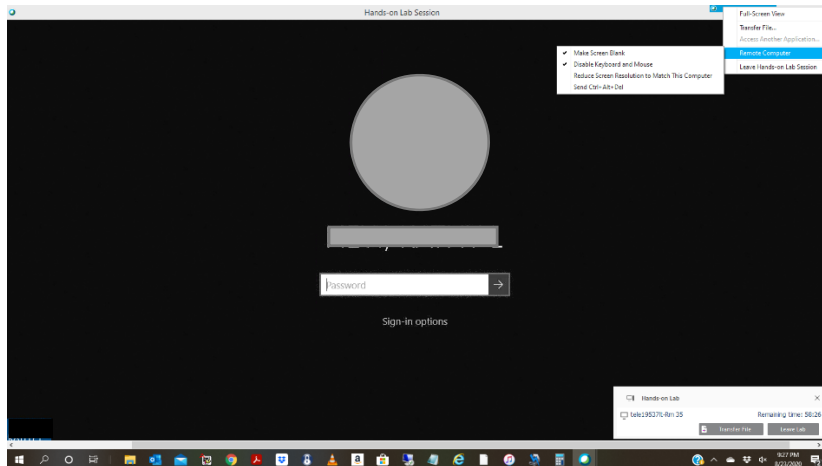
Click on (Attend Lab now) in blue or Attend Lab text box. Note Remaining Time



Wait for Access Anywhere to load

Use scroll bars at top and bottom to move screen as needed.

Click on Sign-in options for login to type in domain\LoginName (ie: instrucsec\smithzz)



Note Sharing option in upper right corner for additional options.

- 1) Full-Screen View – Removes user computer menus
- 2) Transfer File – Do not use; similar to Windows Explorer
- 3) Remote Computer –
 - i) Make Screen Blank; turns off screen on remote computer
 - ii) Disable Keyboard and Mouse; occurs on remote computer
 - iii) Reduce Screen Resolution to Match this Computer; makes screen resolution on user and lab computer similar (does not work on all lab computers)
 - iv) Send Ctrl-Alt-Del: Reboots computer
- 4) Leave Hands on Lab – Only select AFTER SIGNING OUT of lab computer